

UNIVERSITAT ROVIRA I VIRGILI



FORM FOR DONATING YOUR BODY TO SCIENCE

The Human Anatomy and Embryology Unit of the Department of Basic Medical Sciences of the Faculty of Medicine and Health Sciences (FMCS) of the *Rovira i Virgili University* (URV), of Reus, from its inception established a body donation service. Anatomy is a basic discipline in medical training and in all disciplines of the health sciences, both for undergraduates and for the continuing education of postgraduates. Research in this field of science opens up possibilities that allow us to understand the bases of certain diseases. Therefore, when someone makes the decision to donate their body to science, they need to know that it is a great contribution to teaching and research.

HOW DO I DONATE MY BODY?

The donation is voluntary, personal and altruistic. In no case does the donor receive financial compensation, nor do they have to pay anything. To make the donation you need:

- To be of legal age.
- Have a current, in-date ID card.
- Go **personally** to the URV Body Donation Service. Make an appointment in advance. In cases where it is not possible to travel to the service, alternatives will be considered to guarantee the transparency of the process.

The donor must inform his/her family and/or people who care for him/her of their willingness to donate so that it can be carried out.

WHERE DO I GO?

Donation Service. **HUMAN ANATOMY AND EMBRYOLOGY UNIT.**

Faculty of Medicine and Health Sciences. *Rovira i Virgili University*. Calle Sant Llorenç, 21, 43201, Reus.

Make an appointment in advance by telephone: Concierge of the centre. Tel. 977 759345 / 689049154. For more information: <http://www.fmcs.urv.cat/>

LIMITATIONS ON ACCEPTING THE BODY OF A DONOR AT THE OCCURRENCE OF DEATH

In all cases, the URV reserves the right to determine the acceptability or otherwise of a donation, the body will **NOT** be accepted in the following situations:

- That an **autopsy** has been performed (for whatever reason).
- The donor is a **carrier** of the HIV virus (Human Immunodeficiency Virus), or hepatitis B or C. **Sepsis**. Having other **infectious-contagious diseases** that may represent a danger to the health of the personnel.
- Extensive surgery.
- Morbid obesity, BMI > 35 or 40 (weight (Kg)/height² (m))
- The extraction of organs for **transplantation** (except corneas/eyes).
- If the death takes place **outside the province of Tarragona**.
- That the donor is in a situation of mental disability.
- Due to **lack of physical space** in the body conservation area.
- **Temporal limitation:** The reception of donated bodies will be limited to the teaching period established by the URV (therefore, the month of August, Christmas, Easter, and some holidays are excluded) and subject to the schedules of the personnel in charge of the reception and preparation of the donated body.

- The bodies of people who do not have the donor card duly registered with the FMCS will not be admitted.
- That, for exceptional reasons, the URV cannot accept the donation.

In all the aforementioned cases, the family must take charge of the body of the deceased.

IF AN "ADVANCE DIRECTIVES" DOCUMENT HAS BEEN SIGNED

The person who has signed or intends to sign a document of advance directives, in which it explicitly states that they want to donate their body to science has to contact the Faculty of Medicine closest to their home for two reasons:

- To receive information about what it means to be a body donor, including the limitations.
- To include them in the donor database and give them the card that accredits it.
- The bodies of persons who are not registered in the Human Anatomy and Embryology Unit of the FMCS before the moment of death will not be admitted.

WHAT SHOULD BE DONE WHEN A DONOR'S DEATH OCCURS?

Family members (or those responsible for the donor) will have to contact the funeral services as soon as possible and indicate that the deceased is a donor for the FMCS of the URV. The funeral services will give the necessary information about the documentation that the relatives or those responsible will have to provide; in case of doubt, relatives should contact the Human Anatomy and Embryology Unit (the telephone number is on the donor card). Once the administrative procedures have been completed, the funeral services notify the Unit and the body is transferred. If the death occurs on a weekend, the Unit will not be able to receive the body until the following Monday; For this reason, the funeral home that receives the death notice will take charge of the body and keep it until Monday for its corresponding transfer to the FMCS.

WHO PAYS THE TRANSFER COSTS?

The URV pays the transfer cost provided that the transfer takes place within the province of Tarragona. Any expense that is not strictly required by law and that is desired by the family, must be paid for by the family.

WHAT IS DONE WITH THE REMAINS?

When the Human Anatomy and Embryology Unit believes it is appropriate to carry out the cremation of the body, it will contact the funeral services to proceed with the final removal of the body and its subsequent cremation. The URV will pay the expenses of this service (through the Central Services of the University itself). **In no case are family members notified to deliver the ashes.**

With this information, we intend to avoid any misunderstanding between the Funeral Services, the Human Anatomy and Embryology Unit and the donor's family when the body is transferred.

We thank you in advance for your collaboration. Please feel free to contact us if you have any questions on this matter.

DONOR INFORMATION

SURNAMES		NAME
ID		MAN <input type="checkbox"/> WOM <input type="checkbox"/>
Current address	C/	postal code and location
TELEPHONE		
BORN IN	place	date

I DECLARE my decision to donate my body to science to the Human Anatomy and Embryology Unit of the Faculty of Medicine and Health Sciences of *Rovira i Virgili University*.

I have read the information and understand this body donation form, and accept its terms, including the limitations on accepting the body at the time of death.

Once this document has been signed, the original, together with a photocopy of the identity document, will be deposited in the Human Anatomy and Embryology Unit. C/ Sant Llorenç, 21, 43201 Reus.

Signed:

Date: of of 20

Note: The data collected in this document, which are essential to be able to donate the body, will be incorporated into the file of the Unit created solely and exclusively for this purpose.

In accordance with the provisions of Organic Law 15/1999 of 13 December on the protection of personal data, you can exercise your rights of access, rectification and cancellation of your data before the URV.

PERSONAL DATA PROTECTION INFORMATION	
Responsibility	The entity responsible for processing your personal data is Rovira i Virgili University with CIF Q9350003A and with tax address at Calle del Escorxador, s/n, 43003 in Tarragona.
Purpose	To manage body donation requests and contribute voluntarily, altruistically and personally to teaching and research.
Rights	You can exercise the rights of access, rectification, deletion, portability, limitation or opposition to the treatment, by means of a letter that includes a photocopy of your Identification document addressed to the General Registry of the URV at the same address as the fiscal address or by submitting it to the General Registry of the University, in person or electronically, as indicated at https://seuelectronica.urv.cat/registre.html .
Additional Information	You can consult additional information about this treatment of personal data called <i>Donating your body to science</i> and your rights at the URV Treatment Activities Register published at https://seuelectronica.urv.cat/rgpd where you can also consult the Privacy Policy of the URV. In addition, you can direct any query about the protection of personal data to our Data Protection Officer at the email address dpd@urv.cat .