

GRANTS FOR SHORT STAYS ABROAD 2024 (AEE2024-Biomedicine)

By agreement of the Academic Committee of the Doctorate of Biomedicine dated February 11, 2024, 4 grants are announced for the mobility of students of the doctoral program of Biomedicine (URV) for the year 2024 to obtain of the European / International Mention in the doctoral degree (AEE2024)

SPECIFIC PROGRAM DOCTORATE BIOMEDICINE

First call 2024.

Preamble

Mobility becomes a key process for the training of research staff and an opportunity for consolidation and specialization.

Grants for short stays abroad (AEE) are a tool to support the quality and internationalization of URV research and make it easier to obtain a mention for the excellence of doctoral programs.

For research staff in predoctoral training, the stay in centers, universities or groups of recognized prestige must be an improvement for their predoctoral project and meet the criteria for obtaining the European / International Mention.

1. Objective

To grant 4 scholarships to carry out during the pre-doctoral phase a short research stay at universities or entities dedicated to research outside Spain that allow to achieve the European / International Mention.

2. Completion period

The duration of the research stay will be at least 3 consecutive months (90 days). This stay must be completed mainly during the year 2024. If a substantial part of the stay lasts beyond December 2024, the application should be performed during the next year call.

The stays may have started before the publication of the decision to award the call and students who are beneficiaries of the grant must have proof of expenses, in accordance with point 12 of the present call.

3. Requirements of the applicant

- a. Be enrolled in the URV BIOMEDICINE doctoral program in the 2023-2024 academic year.
- b. Not having previously enjoyed the Biomedicine Program Short Grant Abroad Grant in previous calls.
- c. Do not enjoy a scholarship from the COFUND program or other programs that already have additional funding for mobility.
- d. Do not enjoy any aid for the same stay from any other program, internal or external to the URV, for the same purpose and similar or higher financial endowment. In case this other aid is not resolved at the time of submitting this application, the student may apply and, in case of being beneficiary of both mobility grants, will have to renounce one of them. The student may request the compatibility of both grants from the Academic Committee of Biomedicine in those cases in which the amount of the second grant supposes a significantly lower amount and justifying it based on the expected expenses of their stay.

- e. People who have obtained a bachelor's degree, bachelor's degree, master's degree or equivalent outside the Catalan university system cannot stay in the same country in which they have obtained any of these degrees.
- f. Academic Commission reserves the right to study exceptional situations to admit applications.

4. Documentation

To apply for the grant, interested parties must submit the following documentation in accordance with the present call:

- The application form for the call, which can be found on the FMCS website and Moodle space of the Doctoral Program, and includes:
 - a) Personal details of the applicant
 - b) Project to be carried out in the destination center which includes:
 1. Introduction
 2. Hypothesis and objectives
 3. Material and methods
 4. Expected results
 - c) Curriculum Vitae (CV) of the applicant, which includes:
 1. Academic training
 2. Publications
 3. Stays abroad (attaching justification as annexes)
 4. Scholarships and other types of aid received (attaching justification as annexes)
 5. Awards and other academic and / or professional merits (attaching justification as annexes)
 - d) Bachelor's/master's degree and master's degree. The summary of the qualifications obtained via the Internet is accepted as valid.
 - e) Authorization of the thesis director for the realization of the stay.
 - f) Declaration of the thesis supervisor stating that the student has not made any other funded stay valid for obtaining the European / International mention of the degree.
 - g) Scientific history of the host group, which includes:
 1. Brief description of the host group (max. 1,000 characters with spaces included)
 2. The 5 main publications made in the last five years.
 - h) Acceptance of the researcher in charge of the host group.
 - i) Travel assistance coverage as an URV student.
- The information of the scientific contributions of the CV (only those that are related with research and performed during the period of enrollment in the Doctoral Program) detailed in an EXCEL form (available in the virtual classroom Moodle of Biomedicine).

5. Submission of applications

Applicants must submit the documentation specified above at an official URV registration point, duly signed, and addressed to the President of the Academic Committee of the PhD Biomedicine Program, which will review it.

If the documentation provided is incomplete or presents correctable errors, the applicant will be required to, within 10 working days, correct the omission or accompany the mandatory documents, with the indication that, if it does not, will understand that it withdraws its application, in the terms and in accordance with the requirements provided for in article 71 of Law 30/1992, of 26 November, on the legal regime of public administrations and the common administrative procedure. and with the effects provided for in article 42.1 of the aforementioned Law.

6. Submission deadline

The deadline for submitting applications will be open from the day after the publication of this call until April 15th, 2024.

7. Evaluation and selection

Applications will be evaluated by the Academic Committee of the Doctorate in Biomedicine with the following criteria and scores (rating from 1 to 100):

7.1	Curriculum Vitae, as specified in the application form	20 points
7.2	Academic transcript (the calculation of the average mark will be carried out according to the provisions of Royal Decree 1497/1987, modified by Royal Decree 1267/1994, of 10 June, and by Royal Decree 1044/2003, of 1 August)	30 points
7.3	URV research group in which the doctoral thesis is carried out (Consolidated, membership of CIBER, etc)	10 points
7.4	Seniority in the program	10 points
7.5	Scientific history of the researcher, research group or Reception Department	10 points
7.6	Adequacy of the receiving entity in relation to the project to be developed	10 points
7.7	Project or research activity to be developed: objectives, methodology, work plan and viability in the time provided	10 points
Final punctuation		100 points

As a result of the scientific-technical evaluation, a final score will be generated, expressed on a scale of 1 to 10 points.

8. Competent body for the instruction and resolution of the procedure

The competent body for the instruction of the procedure is the Academic Committee of the Doctoral Program in Biomedicine.

The proposal for the concession of the project with the corresponding proposed funding figure, or the proposal for refusal will be communicated to the interested party by publication on the notice board of the Faculty of Medicine and Health Sciences.

It is the responsibility of the Academic Committee of the Doctorate in Biomedicine to agree or grant applications, if any, for the allegations presented.

9. Term of resolution and notification

Applications will be resolved and notified in writing to the applicant before May 20th, 2023. If no express decision has been made within this period; the interested parties must consider their applications rejected. The agreement puts an end to the administrative procedure. An administrative appeal may be lodged against the agreement of the Selection Committee before the Administrative Contentious Court of Tarragona within a period of two months, counting from the day after the date of receipt of this notification, without prejudice to power optionally file an appeal for reinstatement before the body that issued it within one month, from the day after the notification of this resolution.

10. Endowment and amount of aid

The financial endowment will be of € 3,000 per grant. Grants for the financing of travel grants in this call are considered a grant. In accordance with current regulations, this type of subsidy is exempt from taxation for Personal Income Tax.

The funding for the grants in this call will be charged to budget code 32DB000300 of the URV budget for 2024.

11. Payment of aid

The amount of the grant will be paid in two installments. The first, corresponding to 75% of the total, will be processed once the call has been resolved and the acceptance by the beneficiary has been formalized. The second payment, corresponding to the remaining 25% of the grant, will be made after the stay completion and upon receipt by the URV of the supporting documentation provided for in point 12 of the call.

12. Monitoring and justification of the activity

The scientific and economic monitoring of the funded project corresponds to the USGD-DMC-DCMB as an administrative support unit for the Biomedicine Doctoral Program.

The scientific and economic monitoring will be carried out through the monitoring report in accordance with the following content:

- a. Detailed scientific report on the achievement of the objectives of the application
- b. Original certificate signed by the researcher in charge of the reception center about the work carried out and the dates on which it was carried out. This documentation is the necessary requirement for the defense of the thesis in European or international mention.
- c. Original receipts for the expenditure made:
 1. Travel expenses: Original of the ticket (s) / Own documentation (driving license and driving license):
 - If the trip is by plane/Paper tickets:
 - Copy of travel agency invoice
 - Original round trip boarding passes
 - Original tickets: bus pass, airport bus ...
 - If the trip is by plane/Electronic tickets:
 - Copy of the electronic ticket
 - Original round trip boarding passes
 - If the trip is by car:
 - Photocopy of driver's license
 - Photocopy of driving license
 - Original of highway vouchers, etc.
 - If the trip is by train: original ticket
 2. Expenses for the stay related to accommodation, maintenance and/or transport at destination

The reports must be submitted by the beneficiary to the USGD-DMC-DCMB within one month from the date of completion of the activity. In case the stay is extended beyond the initially planned time, the beneficiary will notify the USGD-DMC-DCMB and the Academic Committee and the deadline for submitting the follow-up report will expand accordingly.

13. Acceptance of the rules

Participation in this call implies full acceptance of these rules.

Without prejudice to the responsibilities that the beneficiary may incur, the distortion of facts, the concealment of data or the falsity of the documentation provided or recorded in the application will entail the revocation of the aid and even, if applicable, the impossibility of

obtaining other aid from the URV in future calls.

If an error, concealment or falsification of data leading to the denial and / or revocation of the grant is detected in the review, either ex officio or as a result of a claim, the beneficiary must refund amounts unduly received.

14. Application regulations

In all matters not expressly provided for in these bases, the precepts contained in Chapter IX of the revised text of the Public Finance Law of Catalonia, approved by Legislative Decree 3/2002, of 24 December, apply; the basic precepts of Law 38/2003, of 17 November, General of Subsidies, and Law 26/2010, of 3 August, on the legal regime and procedure of the public administrations of Catalonia.

Against this resolution, which exhausts the administrative route, an administrative contentious appeal may be filed before the Administrative Contentious Court of Tarragona within two months from the day following the notification, without prejudice to optionally filing an appeal for reversal before of the rector within one month from the day after the notification in accordance with article 117 of Law 30/92.

The President of the Academic Committee of the Doctorate in Biomedicine

Dra. Natàlia Ferré Pallàs
Reus, February 23th, 2024